

KARL B. ZIMMERMAN MEMORIAL UNDERGRADUATE SCHOLARSHIP

UNDERGRADUATE

The scholarship award may cover tuition, fees, and books. AHRMA will pay awarded scholarship funds directly to the educational institution in which the student is actively enrolled.

Recipients will be chosen by the Scholarship Subcommittee of Career Development for the Austin Human Resource Management Association (AHRMA) and are subject to final approval by the AHRMA Board of Directors. The decision of the board is final with respect to the selection of a scholarship recipient.

ELIGIBILITY CRITERIA

Applicants must be full-time* **undergraduate** students attending an accredited university located in one of the following counties: Bastrop, Burnet, Hays, Travis or Williamson.

Students must be majoring in Human Resources (HR) or related studies if an HR degree is not offered by the institution. A business major with an HR concentration is acceptable. Preference will be given to **active** members of AHRMA or SHRM or to students with documented involvement and/or work experience in human resources. **Students must be able to demonstrate in their application how their studies relate to the human resource management field.**

Applicants must have achieved and maintained a 3.0 minimum cumulative grade point average.

APPLICATION PROCESS

Student must submit a **complete scholarship application packet**, which includes:

- Karl B. Zimmerman Memorial Scholarship (undergraduate) application form
- Official transcript(s) for academic course work, up to and including the most recent semester
 - By mail
 - Via electronic filing - scan official transcript and email to universityrelations@austinhumanresource.org
- Current resume
- Two (2) letters of recommendation
 - One letter must be from an instructor or professor
 - One letter may be from an employer or internship supervisor, if applicable
 - By mail
 - Via electronic filing - scan and email to universityrelations@austinhumanresource.org
 - Letters must include instructor/professor/employer/internship supervisor's contact information (address, email, phone)
- A one-page autobiographical essay outlining career goals in human resources qualifications for the scholarship

ANNOUNCEMENT OF SCHOLARSHIP RECIPIENT

Announcement of Award will be made to recipient by telephone and follow up via mail or e-mail.

* Full-time – As determined by the applicant's current university- (\$1,000 award)

Areas for Competition

Scholastic Achievement: Applicants may demonstrate scholastic achievements in the form of grades, student organization position(s) held, special recognition, or any recognized academic achievements.

Community Service Recognition or Achievement: Any special or individual community service recognition or achievement will be considered. Preference will be given to applicants demonstrating leadership skills.

Human Resource Involvement, Achievement, or Work Experience: Any documented work or internship, recognition, or achievement in a human resource environment will be considered. Preference will be given to applicants demonstrating leadership skills and/or active members of AHRMA or SHRM.

A winning applicant will be chosen no later than **November 8, 2017** with notification by telephone and follow-up email/mail.

**Completed undergraduate application should be submitted by email
and must be received no later than **October 27, 2017**.**

Electronic Submission:

universityrelations@austinhumanresource.org

KARL B. ZIMMERMAN MEMORIAL SCHOLARSHIP UNDERGRADUATE APPLICATION

Full Name: _____

Address: _____

Street Address City State Zip Code

Telephone: () _____

E-mail: _____

Major(s): _____

Currently Enrolled at University/College: _____

Cumulative GPA _____

Current Class Standing (check one): Full-Time Student _____

Scholastic Achievement:

Service Recognition or Achievement:

Human Resource involvement, achievement, or work experience:

I attest that, to the best of my knowledge, all information on this form and the application packet is complete and accurate.

Applicant's Signature

Date

KARL B. ZIMMERMAN MEMORIAL SCHOLARSHIP UNDERGRADUATE APPLICATION

SUBMISSION CHECKLIST

- _____ Completed Application
- _____ Official Transcript(s)
- _____ Current Resume
- _____ Two Letters of Recommendation
- _____ Autobiographical Essay (one page) Outlining Your Career Goals

NOTE: Applications submitted to the AHRMA Scholarship Subcommittee after the **October 27, 2017 deadline will not be considered.**